

Participant Fee

Fee (GBP)
£2950 per participant

Participant(s) Details

Participant Name	Position	Title	Date	Email Address
1.		Professional Certificate in Conflict Resolution, Transformation and Peacebuilding	04/12/2017- 08/12/2017	
2.				
3.				

Key Contact Details

Name: _____
 Organisation: _____
 Department: _____
 Address: _____
 Telephone: _____
 Fax: _____
 Email: _____

Invoice Details

Name: _____
 Organisation: _____
 Department: _____
 Address: _____
 Telephone: _____
 Fax: _____
 Email: _____

☐ Same as key contact details

Method of Payment

- ☐ Please invoice my organisation for a total of _____
☐ I enclose a cheque for _____ payable to *International Centre for Parliamentary Studies Ltd*
☐ I will pay the sum of _____ by credit card. Please contact me to obtain my details.

NOTE: UK customers are subject to VAT, charged at 20%

Terms and Conditions

Invoices are dispatched immediately upon receipt of a valid registration form, and payment must be made within 30 days of receipt of the invoice. If a registration form is submitted less than 30 days before the start of the event, payment must be made immediately upon receipt of an invoice from ICPS. Failure to adhere to these payment terms may result in ICPS canceling your place on the course. Cancellations will be accepted in writing no later than 30 days prior to the date of the event and are subject to an administrative fee equal to 25% of the applicable per-delegate rate and charged per cancelled delegate place. Cancellations received within 30 days of the event will be subject to the full delegate fee, which will also be charged in the event of non-attendance. Notwithstanding, delegate substitutions may be issued in writing at any time and will not be subject to any charge. ICPS reserves the right to change the date of the programme.

Signed: _____

Date: _____

**PLEASE EMAIL BACK TO jemima.felton@parlicentre.org
 OR FAX BACK TO +44 (0) 845 606 1539**